Travel Grant Application Guidelines

With support from the National Science Foundation, a limited amount of travel support funding is available through the GENI Project Office for persons wishing to attend **GENI Engineering Conference (GEC) 21** that will take place at **Indiana University, Bloomington, IN from October 20 to October 23, 2014**. For conference agenda and other details, see http://groups.geni.net/geni/wiki/GEC21Agenda.

For this GEC, the ChoiceNet Future Internet Architecture project (http://choicenet.info/) has additional travel support available for attendees who will participate in the two ChoiceNet tutorials (learn how to use the ChoiceNet economy plane to create services for which you can charge), offered the afternoon of Tuesday, October 21. ***To be considered for GEC travel support from this pool of funds, applicants must indicate on their application why they are interested in the ChoiceNet tutorials.***

The purpose of the travel grants is to increase the educational, ethnic and geographic diversity of the conference attendees and to create opportunities for informal social networking between participants from a wide range of universities and companies, and most importantly to provide opportunities for experimenters to be exposed to GENI concepts and receive training that will enable them to successfully complete experiments using GENI infrastructure. Any applicant affiliated with a U.S institution, including students at U.S schools, is eligible.

APPLICATION DEADLINE:

Due to hotel availability and deadline, your travel grant applications are due by **September 16, 2014** and will not be accepted after the due date. Applications will be reviewed by the GENI Project Office. We will notify grant awardees no later than **September 23, 2014**.

CONTENT OF APPLICATION (**NON-CONFORMING APPLICATIONS MAY BE REJECTED**):

Applications for a travel grant should contain the following:

- *Biography:* A brief description of the applicant, including name, **home mailing address, gender, country of citizenship**, title, school affiliation in the USA, address, and, if a student, current year in degree path and when the degree is expected.

- *Application:* A brief letter explaining **why** the applicant's participation in the GENI Engineering Conference would be beneficial to the candidate (what the applicant expects to learn at the conference) and the applicant's plans for incorporating GENI into his or her current or planned research efforts.

  The ChoiceNet project is offering additional travel grants. Applicants who wish to be considered for a GEC travel grant from the ChoiceNet project must say why they are interested in the ChoiceNet tutorials. ***GEC participants funded by the ChoiceNet project must participate in both ChoiceNet tutorials for their travel expenses to be reimbursed.*** Applicants who choose this option will also be considered for the regular GENI travel grants.

- *Reference Letter:* For student applicants a letter from the student's advisor confirming the expected benefits to the applicant and the planned research use of GENI.

- *Cost Estimate:* An estimate of travel costs is required. Round-trip airfare from the candidate's home airport to the conference area airport, number of nights hotel support the applicant expects to need, and other costs such as meals, ground transportation, etc. Please complete and submit the cost estimate template (see following page).

  Please note:
  To estimate your expenses, please use conference fee rate of $275.00 and hotel rate of $105/night + tax *.

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Your registration fee will include breakfast and lunch for all three days. You should not submit food expenses for reimbursement except dinner cost. However, if you do need to submit other meal expenses, please include a justification. Public transportation will be available from the airport to the hotel or campus.

✳ IMU Biddle Hotel and Conference Center has been reserved. Please reserve early since reservations will be on first come first serve basis: http://imu.indiana.edu/hotel/. **One double bed rooms are at $105/night rate.**

SUBMISSION ADDRESS:

Applications should be sent to gec@geni.net with the subject "Travel Grant Application".

TRAVEL GRANT COST ESTIMATE

Travel from/to:
Number of nights required:

Airfare	
Hotel	
Ground Transportation	
Meals	
Conference Fee	
Miscellaneous	
Total Estimated Cost:	